

October 6, 2008

TO: ALL STATE AGENCIES, SCHOOL DISTRICTS, MUNICIPALITIES, VOLUNTEER
FIRE COMPANIES AND POLITICAL SUBDIVISIONS

FROM: ROXANN M. PARKER
STATE CONTRACT PROCUREMENT OFFICER II

SUBJECT: AWARD NOTICE - CONTRACT NO. 06-208-AH
UNARMED SECURITY OFFICER SERVICES

ADDENDUM #12

The purpose of this addendum is to extend the contract for unarmed security officer services through January 31, 2010 with the following changes in service hours and contact personnel:

DHSS New Castle Office
84A Christiana Road
New Castle, DE 19720

- * The work hours will be 8:00 to 4:30 on weekdays, plus 4:30 to 7:00 pm on the first Wednesday evening of the month.
- * The contact person is Tom Varella 395-6702, and the backup employee is Sabrina Brunson 395-6520.

DHSS Dover Office
1120 Carroll's Plaza
Dover, DE 19901

- * The work hours will be from 8:00 to 4:30 on weekdays, plus 4:30 to 7:00 pm on the first Wednesday evening of the month.
- * The contact person is Michael Morgan 739- 7730 ext. 418, and the backup contact is Gary Belkot 856-5045 ext. 221.

Contract #06-208-AH
Addendum #12

DHSS Sussex County Office
9 Academy St
Georgetown, DE 19947

- * The work hours will be from 8:00 to 4:30 on weekdays, plus 4:30 to 7:00 pm on the first Wednesday evening of the month.
- * The contact person is Gary Belkot 856-5045 ext. 221 and the backup contact person is Fran Bucci 856-5045 ext. 226.

Family Court Locations:

- Evening hours are 4:00 p.m. to 9:00 p.m.

All other terms and conditions remain the same.

If you have any questions, please contact me at 857-4555.

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